



CHRIST UNITED PRESBYTERIAN CHURCH
3025 Fir Street
San Diego, CA 92102
619-239-2346

APPLICATION FOR FACILITY USE

Name: _____ Date: _____

Address: _____ Telephone: _____

City: _____ State: _____ Zip Code: _____

Permission is requested to use: _____

For the purpose of: _____

Date(s) of Event: _____ Time(s): _____

Date(s) needed for event planning meetings: _____

Time(s): _____

Date(s) needed for setup: _____ Time(s): _____

Will admission be charged? _____ Will an offering be collected? _____

Is the event open to the general public? _____ Approximate number attending: _____

Equipment needed from CUPC: _____

Facility Charge: \$ _____ Deposit paid: \$ _____

Cleaning Deposit: \$ _____ (refundable) Balance paid: \$ _____

Conditions for Use

1. No smoking in any of the buildings or facilities.
2. User is responsible for replacement of any items or property of CUPC and/or its tenants that is damaged, lost or stolen from the building.
3. Upon approval of this application, the deposit must be paid within 10 days of notification.
4. Additional fees may be required for use of kitchen utensils or special custodial services.
5. Set up is the responsibility of user. Additional cleanup or setup fees may apply.

Signature of Requestor or Authorized Agent

Date